

NSW Population & Health Services
 Research Ethics Committee
 Submission Checklist
 (Version 3, November 2007)

Required Documents	Number of Copies	Submitted
1. Application Form – Completed on the NSW Health National Ethics Application Form, accessible at www.ethicsform.org/au	15	<input type="checkbox"/>
2. A detailed project plan outlining research methodology	15	<input type="checkbox"/>
3. Patient Information Sheets and Consent Form.	15	<input type="checkbox"/>
4. Data Request Form, listing data items requested and signed by relevant Data Custodian. <i>Please note, applications without evidence of support from the Data Custodian WILL NOT be put forward to the HREC</i>	15	<input type="checkbox"/>
5. NSW Privacy Form, accessible at http://www.cancerinstitute.org.au/cancer_inst/research/ethicsformslinks.htm	15	<input type="checkbox"/>
6. All documentation relevant to the project, i.e. survey tools, questionnaires.	15	<input type="checkbox"/>
7. Correspondence from other HREC in Australia – if relevant	15	<input type="checkbox"/>