**CanDLe Sub-Study Progress Report**

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| **Approved Umbrella Project** |
| Title: **Enduring Cancer Data Linkage (CanDLe) for health services research in New South Wales**  |
| CINSW Reference Number: **2019/ETH12584** |
| Co-ordinating Principal Investigator: **Professor Tracey O’Brien, Cancer Institute NSW** |

1. **Title of Sub-study**

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| Title: |
| Version: |
| Date Sub-Study Protocol Approved:Click or tap to enter a date. |
| Sub-Study Reference Number:  |

1. **Lead Researcher**

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| Title / First Name / Surname:       |
| Institution:       Please include Department/Faculty e.g. University of New South Wales, Medicine, Prince of Wales Clinical School |
| Site:       Please name site where this person will conduct research and/or access data e.g. Concord Hospital, Sydney, NSW; Access to Data via SURE. |
| Email:       |
| Lead Researcher Reference Number:  |

1. **Progress or Final Report?**

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| [ ]  Progress [ ]  Final  |
| Date: Click here to enter a date. |

1. **Project Progress**

Please provide a brief summary of the progress and current status of this project (max. 500 words).

1. **Progress towards NSW Cancer Plan goals**

Please provide details of how your research project aligns with the NSW Cancer Plan (max. 250 words).

1. **Publications/Presentations**

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| **Publications** | **Please list the full citations for all publications arising from this project** (include peer reviewed journal articles, reports, dissertations, theses, conference abstracts).*E.g. Author(s), Article title, Journal Name, Year, Issue, Page range**E.g. Author(s), Presentation title, conference name, conference location, date**E.g. Government Department or Agency, Report title, Date* |
| *1* |  |
| *2* |  |
| *3* |  |
| *4* |  |
| *5* | [insert more rows as required] |

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| **7.0 Compliance with Conditions of Access and amendments** |
| **7.1 Have there been any change to the Key Members of the Research Group (*as noted on the initial Expression of Interest)?*** | Yes [ ]  No [ ]  |
| Please provide any updates regarding the addition or removal of any key members: |
| **If yes, were these reported to the CanDLe Secretariat?** | Yes [ ]  No [ ]  |
| *If no, please provide an explanation:* |
| **7.2 Have there been any changes to the approved personnel listed on the sub-protocol in the last year?** | Yes [ ]  No [ ]  |
| If yes, were these reported to the CanDLe Secretariat? | Yes [ ]  No [ ]   |
| *If no, please provide an explanation:* |
| **7.3 Have there been any amendments/changes to the approved sub-protocol since submission of your last annual progress report?** | Yes [ ]  No [ ]  |
| If yes, were these reported to the CanDLe Secretariat? | Yes [ ]  No [ ]  |
| *If there have been amendments that have not been reported to the CanDLe secretariat, please provide an explanation:* |
| **7.4 Has the project been conducted in accordance with the *National Statement on Ethical Conduct in Human Research (2007, updated 2015)?*** | Yes [ ]  No [ ]  |
| *If no, please provide an explanation:* |
| **7.5 Has the project been undertaken in compliance with approved policies and procedures for the maintenance and security of records and according to the signed Access Agreement?**  | Yes [ ]  No [ ]  |
| *If no, please provide an explanation:* |

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| **8.0 Adverse Events and Complaints** |
| **8.1 Have any adverse events (e.g. data breaches or protocol violations) occurred since submission of your last annual progress report?** | Yes [ ]  No [ ]  |
| If yes, were these reported to the CanDLe Secretariat via the Lead Researcher? | Yes [ ]  No [ ]  |
| *If no, please provide an explanation:* |
| **8.2 Have you received any complaints since submission of your last annual progress report?** | Yes [ ]  No [ ]  |
| If yes, were these reported to the CanDLe Secretariat via the Lead Researcher? | Yes [ ]  No [ ]  |
| *If no, please provide an explanation:* |

**9. Lay Summary of Outcomes (*for final reports only)***

Please provide a lay summary of the research outcomes that may be included on the Cancer Institute NSW website (max. 250 words).

**Lead Researcher Name:**

**Lead Researcher Signature:**

**Date:** Click or tap to enter a date.

*\*Electronic signature accepted.*