**NSW Population and Health Services Research Ethics Committee – Peer Review Report Template**

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| 1. **CURRENT PROJECT DETAILS: To be completed by the applicant**
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| **(a) Project Title** |  |
| **(b) Coordinating Principal Investigator details**Name and Title: Organisation and Centre/Section:Position in the organisation:Email Address: |  |

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| 1. **PEER REVIEWER CONTACT DETAILS : to be completed by the peer reviewer**
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| (a) Name and title |  |
| (b) Organisation and Centre/Section |  |
| (c) Position in the organisation |  |
| (d) Approximately how long have you held this position?  |  |
| (e) Contact details Email: Telephone: |  |

| 1. **IMPARTIALITY AND INDEPENDENCE: To be completed by the peer reviewer**
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| The aim of this section is to establish your ***impartiality*** and ***independence*** with respect to the investigators and the proposed research.*Refer to the NHMRC* [*Principles of Peer Review*](https://www.nhmrc.gov.au/about-us/publications/principles-peer-review) *and chapters 6 and 7 of the* [*Australian code for the Responsible Conduct of Research*](https://www.nhmrc.gov.au/guidelines-publications/r39) *(Code of Conduct) for guidance.* |
| Have you collaborated with, or co-authored publications with, any of the named investigators in the **last five years**?  | **YES/NO** | **If YES, please describe:** |
| Please note any other potential conflicts of interest, such as* Involvement with the application being reviewed
* Teaching or Supervisory relationships
* Employment arrangements
* Any other relationship that may, or may be seen to, impair fair and impartial judgement.
 | **YES/NO** | **If YES, please describe:** |
| Please briefly outline the nature of your professional relationship with the Principal Investigator and the research team. **If you think there may be a conflict of interest, please contact the PHSREC Secretariat on** **cinsw-ethics@health.nsw.gov.au** |  |

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| 1. **PEER REVIEWER EXPERTISE: to be completed by the peer reviewer**
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| (a) Please list your professional qualifications *A list is fine: do not attach a CV* |  |
| (b) In what way do you consider that your areas of expertise are relevant to this research? E.g. clinical, epidemiological, policy, other subject-matter specific expertise.*A few short sentences is sufficient: do not attach a CV*   |  |

| 1. **PEER REVIEW REPORT: To be completed by the peer reviewer**
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| 1. Please provide a brief plain language summary of the research
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| (b) What is your assessment of the research as a whole?Specifically: * Do you believe the study objectives can be met?
* On what basis is the research methodology scientifically sound?
* How does it meet current best practice in the discipline?
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| 1. Please comment on the context and novelty of proposed research.

*Prompts:** *Are you aware of any similar projects?*
* *Can you comment on how the proposed research builds upon these?*
* *How would you describe the likely benefits to the Australian community of the outcomes of this research?*
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| (d) Regarding the data component of the research, what makes it necessary to obtain the requested data?Is the data being sought appropriate & sufficient to answer the research question?Would an alternative data source or study design be preferred? |  |
| (e) In your opinion, does the research team possess the required technical skills and/or expertise to complete the project to a satisfactory professional standard, and in a timely manner? Would there be a benefit in seeking additional collaborators with other expertise, for example, in record linkage?*If appropriate, citations for existing peer reviewed publications may be included: one or two is sufficient* |  |
| (f) Other Please use this section to add any other detail you wish to provide regarding the research. *For example, do you have any reservations, or requests for additional information, that would clarify the feasibility, validity or importance of the research?* |  |

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| 1. **PEER REVIEWER DECLARATION: to be signed by the peer reviewer who compiled the report**
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| I declare that in preparing this report, I have understood and applied the National Health and Medical Research Council’s [*Principles of Peer review*](https://www.nhmrc.gov.au/about-us/publications/principles-peer-review) as well as chapters 6 and 7 of the [*Australian Code for the Responsible Conduct of Research*](https://www.nhmrc.gov.au/guidelines-publications/r39)(Code of Conduct). Name and title: (Electronic) Signature: Date: ………./………/………. |
| **Please email the completed report directly to** cinsw-ethics@health.nsw.gov.auThank you. |