**CANcer Data LinkagE (CanDLe)**

**Lead Researcher Expression of Interest**

Please submit EOI and supporting documents to the CanDLe secretariat [CINSW-Candleprogram@health.nsw.gov.au](mailto:CINSW-Candleprogram@health.nsw.gov.au).

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| --- | --- |
| **Submission Checklist** | |
| **Required Supporting Documents** | **Submitted** |
| **CANcer Data LinkagE (CanDLe) Lead Researcher Expression of Interest**   * Completed and signed |  |
| **Lead Researcher CV**   * A short CV (2 pages) highlighting expertise relevant to the project |  |
| **Controller Nomination Form (if not the Lead Researcher)**   * Form each nominated controller (2 max) |  |
| **Letter of Endorsement from Lead Researcher’s Institution**   * Template available [here](https://www.cancer.nsw.gov.au/data-research/candle-initiative/information-for-researchers) |  |

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| **Glossary** | |
| **Term** | **Definition** |
| **Co-ordinating Principal Investigator (CPI)** | The CPI is Prof Tracey O’Brien, she has the responsibility for the overall umbrella CanDLe project in accordance with Ethics approval. |
| **Controller** | A named individual (may be the Lead Researcher) responsible for overseeing (reviewing and approving) all incoming and outgoing data flow and files on the secure data environment. The Controller is also responsible for ensuring that any information entering the data environment complies with Ethics and Data Custodian approvals. Two controllers may be nominated, in addition to the lead researcher. |
| **Lead Researcher/Principal Investigator** | The Lead Researcher/Principal Investigator is responsible for all sub-studies conducted in their specified institution/department. |
| **Key Research Group Member** | A member of the research group who has an expert/ pivotal and/or consistent role in each sub-study developed by the research group. A key research group member may include a controller, biostatistician, experienced clinician, or research manager. |

**CANcer Data LinkagE (CanDLe) Lead Researcher Application Form**

**1.1 Lead Researcher and participating Institution**

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| --- |
| **Title / First Name / Surname**: |
| **Institution\*** *(Please include Department/Faculty e.g. University of New South Wales, Medicine, Prince of Wales Clinical School):* |
| **Site** *(Please name site where this person will conduct research and/or access data e.g. Concord Hospital, Sydney, NSW; Access to Data via SURE)*: |
| **Position held at Institution**: |
| **Email**: |
| **ORCID id**: |
| **NSW Health Employee Number** *(if applicable)*: |

*\* Please include only the Institution where CanDLe activities will be conducted.*

**1.2 Key Research Group Members**

Key Research Group Members are members of the research group that are anticipated to be involved in the majority of sub-studies conducted. Only include Key Research Group members (including nominated data controllers) in the table below.

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| **Full Name** | **Institution**  *Must be affiliated or an employee of the Lead Researcher’s participating institution* | **Site**  *Where this person will conduct research and/or access data e.g. Concord Hospital, Sydney, NSW; Access to Data via SURE* | **Position** | **Email Address** | **Role in Project** | **Accessing data?** |
|  |  |  |  |  |  | Choose an item. |
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1. **Lead Researcher**

2.1 Please describe your experience in supervising a research team undertaking analyses using large health administrative linked datasets. (max 250 words)

2.2 Please demonstrate your experience and skillset in safely leading, analysing and interpreting large health administrative linked dataset and provide a list of relevant publications. *Please include previous work with any of the datasets included in the CanDLe initiative and/or any experience with cancer data*. (max 250 words)

2.3 Please describe your experience in handling potentially sensitive personal information or potentially re-identifiable data. *Please refer to the relevant policies and guidelines that your research group will adhere to.* (max 250 words)

2.4 Please describe how your research team will involve clinicians during your research. (max 250 words)

2.5 Please describe previous roles you have held in research teams working with large health administrative linked dataset. *Please provide evidence of where you have previously been a Principle Investigator or Chief Investigator A of projects using health administrative data.* (max 250 words)

1. **Research Program**

3.1 Describe the key research themes and specific research questions that your Research Group anticipates investigating as part of the CanDLe initiative. (max 250 words)

3.2 Please describe how your research program will align with the NSW Cancer Plan. (max 250 words)

3.3 Please provide a lay summary of the research themes that will be included on the Cancer Institute NSW website. (max 150 words)

1. **Datasets Required:**

Please tick which of the CanDLe datasets you are requesting access to:

CanDLe 1

CanDLe 2 Women Screen

1. **Five Safe’s model**

Please describe how you will address the [Five Safe’s Model](https://data.nsw.gov.au/data-sharing-principles) within your research group.

* 1. **Safe people** *(150 words max):*

* 1. **Safe settings** *(150 words max):*

* 1. **Safe projects** *(150 words max):*

* 1. **Safe outputs** (150 words max):

* 1. **Safe data** (150 words max):

**6. Resources & Funding**

Please describe the resources and funding that will be made available to participate in the CanDLe project.

**7. Lead Researcher Declaration**

*By signing below:*

*I hereby declare that I have not previously breached the Code for Responsible Conduct of Research.*

*I hereby declare that I have previously breached the Code for Responsible Conduct of Research and have implemented mitigation strategies to prevent them from recurring. Details will be provided to the CanDLe Secretariat.*

*I hereby certify, that to the best of my knowledge, the information provided in this application is correct and that any changes will be immediately reported in writing to the CanDLe Secretariat.*

*I confirm that I understand the roles and responsibilities of a Lead Researcher and that if approved as a Lead Researcher I will be responsible for the oversight and management of sub-studies for my nominated research group, including acting as controller or nominating an appropriate controller for my research groups’* *secure data environment.*

Name:

Position: Click here to enter text.

Date: Click here to enter a date.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*Electronic signature accepted.*